

To: All Members of the Council

Louise Fleming, Democratic Services &
Business Support Team Manager

Policy and Governance

E-mail: louise.fleming@waverley.gov.uk

Direct line: 01483 523517

Calls may be recorded for training or monitoring

Date: 11 February 2022

Dear Councillor

COUNCIL MEETING - TUESDAY, 22 FEBRUARY 2022

A MEETING of the **WAVERLEY BOROUGH COUNCIL** will be held in the **CAUDLE HALL, WILFRID NOYCE COMMUNITY CENTRE, CROWN COURT CAR PARK, GODALMING, GU7 1DY** on **TUESDAY, 22 FEBRUARY 2022** at **7.00 pm** and you are hereby summoned to attend this meeting.

The Agenda for the Meeting is set out below.

Yours sincerely

ROBIN TAYLOR

Head of Policy and Governance

Agendas are available to download from Waverley's website (www.waverley.gov.uk/committees), where you can also subscribe to updates to receive information via email regarding arrangements for particular committee meetings.

Alternatively, agendas may be downloaded to a mobile device via the free Modern.Gov app, available for iPad, Android, Windows and Kindle Fire.

Most of our publications can be provided in alternative formats. For an audio version, large print, text only or a translated copy of this publication, please contact committees@waverley.gov.uk or call 01483 523351.

The meeting will be webcast and can be viewed by visiting
www.waverley.gov.uk/committees

AGENDA

1. MINUTES (Pages 7 - 24)

To confirm the Minutes of the Council meeting held on 14 December 2021 (herewith).

2. APOLOGIES FOR ABSENCE

The Mayor to report apologies for absence.

3. DECLARATIONS OF INTEREST

To receive from Members, declarations of interest in relation to any items included on the agenda for this meeting in accordance with the Waverley Code of Local Government Conduct.

4. MAYOR'S ANNOUNCEMENTS

5. LEADER'S ANNOUNCEMENTS

6. QUESTIONS FROM MEMBERS OF THE PUBLIC

To respond to questions from members of the public, received in accordance with Procedure Rule 10.

The deadline for receipt of questions is 5pm on Tuesday 15 February 2022.

7. QUESTIONS FROM MEMBERS OF THE COUNCIL

To respond to any questions received from Members of the Council in accordance with Procedure Rule 11.2.

The deadline for receipt of questions is 5pm on Tuesday 15 February 2022.

Question received from Councillor Brian Edmonds:

“An objection raised with the Planning Inspectorate as to their power to impose a council tax burden through planning appeal costs yielded an unsatisfactory answer. To provide the public with transparency for their liability for Planning Inspector Appeal costs resulting from alleged “unreasonable” behaviour. Please could these costs for the past 12 months be advised at the next full Council meeting?”

8. MOTIONS

To receive any motions submitted in accordance with Procedure Rule 12.1.

The deadline for receipt of motions was 5pm on Thursday 10 February 2022.

No motions have been received.

9. MINUTES OF THE EXECUTIVE (Pages 25 - 44)

To receive the Minutes of the Executive meeting held on 18 January and 8 February 2022, and to consider the recommendations set out within.

There are seven Part I matters for Council consideration, set out in the following agenda items:

- 9.1 EXE 83/21 General Fund Budget 2022/23 and MTFP 2022/23 - 24/25
- 9.2 EXE 84/21 Housing Revenue Account Business Plan - Revenue Budget and Capital Programme 2022/23
- 9.3 EXE 85/21 Capital Strategy 2022/2023 - Incorporating Treasury Management Strategy and Asset Investment Strategy
- 9.4 EXE 86/21 Dunsfold Park Garden Village - Supplementary Planning Document – Adoption
- 9.5 EXE 87/21 Waverley Borough Council Emergency Plan
- 9.6 EXE 88/21 Annual Pay Policy Statement 2022/23
- 14.1 EXE 93/21 Property Matters - Property Acquisition

- 9.1 EXE 83/21 GENERAL FUND BUDGET 2022/23 AND MTFP 2022/23 - 24/25 (Pages 45 - 116)

Recommendation

It is recommended to the Council, to:

1. **agree a £5 increase in Waverley’s Band D Council Tax Charge for 2022/23 with resultant increases to the other council tax bands;**
2. **agree to continue the Council’s existing Council Tax Support Scheme at the current levels;**
3. **agree to extend Waverley’s council tax hardship fund to help those council taxpayers most financially affected by the pandemic, as set out in this report, with the final scheme details and criteria delegated to the S151 Officer in consultation with the Finance Portfolio Holder;**
4. **agree to make no change to Fees and Charges for 2022/23 except for those proposed in Annexe 4, including the new approach for planning pre-application fees;**
5. **approve the General Fund Budget for 2022/23 as summarised in Annexe 2, incorporating the baseline net service cost variations included at Annexe 1 and Annexe 3;**
6. **approve the General Fund Capital Programme as detailed in Annexe 5; and**
7. **approve the specific use of reserves to mitigate the Covid-19 uncertainty and other emerging economic risks including inflation; the estimated expected reduction in Retained Business Rates and New Homes Bonus funding over the Medium-Term Finance Plan period, and the other reserve**

movements as set out in Annexe 6.

- 9.2 EXE 84/21 HOUSING REVENUE ACCOUNT BUSINESS PLAN - REVENUE BUDGET AND CAPITAL PROGRAMME 2022/23 (Pages 117 - 140)

Recommendation

It is recommended to the Council, that:

- 1. the rent level for Council dwellings be increased by a maximum of 4.10% from the 2021/22 level with effect from 1 April 2022 within the permitted guidelines contained within the Government's rent setting policy;**
- 2. the average weekly charge for garages rented by both Council and non-Council tenants be increased by 50 pence per week excluding VAT from 1 April 2022;**
- 3. the service charges in senior living accommodation be increased by 30 pence per week from 1 April 2022 to £20.10;**
- 4. the recharge for energy costs in senior living accommodation be increased by 50 pence per week from 1 April 2022;**
- 5. the revised HRA Business Plan for 2022/23 to 2025/26 as set out in Annexe 1 be approved;**
- 6. the fees and charges as set out in Annexe 2 be approved;**
- 7. the Housing Revenue Account Capital Programmes as shown in Annexe 3 and 4 be approved;**
- 8. the financing of the capital programmes be approved in line with the resources shown in Annexe 5; and**
- 9. a strategic review will be undertaken on the 30-year HRA Business Plan in line with the content of this report during 2022/23.**

- 9.3 EXE 85/21 CAPITAL STRATEGY 2022/2023 - INCORPORATING TREASURY MANAGEMENT STRATEGY AND ASSET INVESTMENT STRATEGY (Pages 141 - 200)

Recommendation

It is recommended that the Council:

- 1. Approves the 5-year Capital Strategy for 2022/2027, incorporating the Treasury Management Strategy, Prudential Indicators and Asset Investment Strategy.**
- 2. Delegates authority to the Executive for the financial year 2022/23, subject to a positive recommendation from the Asset Investment Advisory Board and agreement from the Chief Executive and Strategic Director:**
 - a. to bid, negotiate and complete on property acquisitions and investments in land and buildings with a total individual cost of up to £10m, subject to the decision fully satisfying all criteria and process requirements set out in this Strategy; and**
 - b. to determine a funding strategy for the acquisition or investment in line with the Treasury**

- Management Strategy; and**
- c. to appoint advisors and undertake appropriate due diligence for each property acquisition and investment proposal as necessary; and**
- d. to complete the legal matters and signing of contracts to execute the transactions referred to above**

9.4 EXE 86/21 DUNSFOLD PARK GARDEN VILLAGE - SUPPLEMENTARY PLANNING DOCUMENT - ADOPTION (Pages 201 - 450)

Recommendation

It is recommended to the Council that the Dunsfold Park Garden Village Supplementary Planning Document (SPD) be adopted.

9.5 EXE 87/21 WAVERLEY BOROUGH COUNCIL EMERGENCY PLAN (Pages 451 - 496)

Recommendation

- 1.1 That the Council approves and adopts of the attached Emergency Plan.**
- 1.2 That authority to make minor consequential grammatical and technical changes to the text, contact details etc. be delegated to the Head of Service in consultation with the Portfolio Holder.**

9.6 EXE 88/21 ANNUAL PAY POLICY STATEMENT 2022/23 (Pages 497 - 504)

Recommendation

That the Pay Policy Statement for the 2022/23 financial year, attached at Annexe 1, be approved.

10. COUNCIL TAX SETTING 2022/2023 (Pages 505 - 516)

Recommendation

It is recommended that the Council agrees the following council tax resolutions:-

(Set out in the attached report)

11. MINUTES OF THE STANDARDS AND GENERAL PURPOSES COMMITTEE (Pages 517 - 520)

To receive the Minutes of the Standards and General Purposes Committee meeting held on 6 December 2021 and to consider the recommendations set out within.

There is one Part I matter for Council consideration, set out in the following agenda item:

11.1 STD 13/21 Review of Arrangements for dealing with Standards allegations against Councillors and Co-opted Members under the Localism Act 2011

- 11.1 STD 13/21 REVIEW OF ARRANGEMENTS FOR DEALING WITH STANDARDS ALLEGATIONS AGAINST COUNCILLORS AND CO-OPTED MEMBERS UNDER THE LOCALISM ACT 2011 (Pages 521 - 540)

Recommendation

That the Council adopt the revised arrangements under which the Monitoring Officer will investigate a breach of the Code of Conduct.

12. POLICY OVERVIEW AND SCRUTINY COMMITTEE - NAME CHANGE

Recommendation

It is recommended that the Council approve the change in the name of the Policy Overview and Scrutiny Committee to the Resources Overview and Scrutiny Committee, to better reflect its current responsibilities.

13. CONTINUING ABSENCE - COUNCILLOR JAN FLOYD-DOUGLASS

Recommendation

That the Council approve the extended absence of Councillor Jan Floyd-Douglass for a further period of six months due to her ongoing ill health.

14. EXCLUSION OF PRESS AND PUBLIC

If necessary, to consider the following motion, to be moved by the Mayor:

That, pursuant to Procedure Rule 20 and in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of any matter on this agenda on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during the item(s), there would be disclosure to them of exempt information (as defined by Section 100I of the Act) of the description specified in the appropriate paragraph(s) of the revised Part I of Schedule 12A of the Local Government Act 1972 (to be identified at the meeting).

- 14.1 EXE 93/21 PROPERTY MATTERS - PROPERTY ACQUISITION (Pages 541 - 560)

Recommendation

To approve the recommendations as set out in the exempt report.